

Course Payment and Billing Information

Ohio University utilizes an electronic eBill system as the official means of generating student account bills for all Ohio University Students. **Paper bills are not printed and mailed to enrolled students.** Notifications are sent to your Ohio University (OAK) email account. Your OAK email address is Ohio University's means of communication with students for billing and grades.

Upon registration, your OAK email account will be activated if it is not already active (have not previously taken classes). You will receive the login information and a temporary password in the mail. In order to access email and eBill, your OAK account must be activated.

Ohio University Email

Accessible through webmail.ohio.edu (please note, there is no "www").

The first time to use the system please be sure to click on "New User's Start Here" in order to:

- Change password
- Set or turn off forwarding

Ohio University Billing

Accessible through <http://www.ohio.edu/finance/bursar/eAccount.cfm>

Under the "Student Options" box, click on "eAccount"

Enter your OAK ID and password then press "Submit"

On the left is your current account

On the right is the paper bill (eBill) generated according to the billing schedule below. When eBill's are generated, an email will be sent to your OAK email account.

2007-2008 Quarterly Billing			
Quarter	eBill Date	Due Date	Billing for:
Winter 2007-2008	12/3/2007	12/21/2007	All students registered by 12/01/2007 or owing a prior balance.
	12/31/2007	Due Upon Receipt	All students registered for Winter Quarter or owing a prior balance.
	1/23/2008	Due Upon Receipt	All students registered for Winter Quarter or owing a prior balance.
	2/13/2008	Due Upon Receipt	All students registered for Winter Quarter or owing a prior balance.
Spring 2007-2008	3/5/2008	3/17/2008	All students registered by 03/04/2008 or owing a prior balance.
	3/25/2008	Due Upon Receipt	All students registered for Spring Quarter or owing a prior balance.
	4/15/2008	Due Upon Receipt	All students registered for Spring Quarter or owing a prior balance.
Summer 2007-2008	5/19/2008	6/9/2008	All students registered by 05/17/2008 or owing a prior balance.
	6/17/2008	Due Upon Receipt	All students registered for Summer quarter or owing a prior balance.
	7/15/2008	Due Upon Receipt	All students registered for Summer quarter or owing a prior balance.

Payment Options:

1. Pay in person at the Information Center in Elson Hall on the Zanesville Campus with a check, money order or credit card (Visa, MasterCard or Discover). Cardholder must be present to sign for credit card payment. Checks and money orders should be made payable to *Ohio University*.
2. By mail, print the eBill and mail bottom portion of bill along with check or money order made payable to *Ohio University* and send to Ohio University-Zanesville, Accounting Office, 1425 Newark Road, Zanesville, OH 43701.
3. To pay by credit card (Visa, Mastercard or Discover); call the Accounting Office at 740-588-1508.
4. Pay online – Access "eAccount" and select "Make Payment".

Billing Questions?

Contact Rosanna LeMasters, Accounting Office, 137 Elson Hall, Ohio University-Zanesville, Phone 740-588-1508