

DEPARTMENT OF PSYCHOLOGY – OHIO UNIVERSITY ZANESVILLE
PSY 489: FIELDWORK IN PSYCHOLOGY

Procedures

When registered for PSY 489, students work as volunteers or employees in field settings directly related to psychology. These placements provide students with opportunities to explore potential career options and to apply what they have learned in class. Thirty hours of work must be completed for each credit hour of PSY 489. Five credit hours is the maximum allowed. Upon completion of the project, a grade of CR will be awarded. PSY 489 credit counts toward the psychology major, and toward graduation, but PSY 489 credit does not fulfill area A-D requirements.

ALL ARRANGEMENTS FOR FIELDWORK MUST BE MADE PRIOR TO THE BEGINNING OF THE QUARTER IN WHICH THE PLACEMENT WILL BEGIN. PLEASE KEEP IN MIND THAT THE APPROVAL PROCESS CAN TAKE SEVERAL WEEKS. Contact Dr. LoSchiavo (740-588-1522) or Dr. Shatz (740-588-1496) to discuss all fieldwork placements and to complete all necessary forms.

Forms to Submit

Form A is the prospectus for the project, wherein basic information is specified regarding the nature and duration of the placement, the Field Supervisor, the Faculty member sponsoring the project, and any special requirements necessary for earning course credit (e.g., reports, exams, papers, due dates, etc.).

Form B must be completed by the Field Supervisor (i.e., the person who supervises the student's work, or the person to whom the student reports while working) near the end of the placement. The Field Supervisor will verify the nature and duration of the project, indicate what duties were actually performed by the student, and judge the quality of the student's work.

Throughout the quarter, the student will be expected to email brief progress reports to his or her Faculty sponsor every two weeks. The progress reports do not need to include much detail, but they do need to provide a complete summary of the work the student has been doing.

Upon completion of the project, the student must submit a 2 - 3 page typewritten report that describes the agency and the student's role within the agency. In the report, the student must include a discussion of what he or she has gained from the placement and how the placement might benefit the student in the future. The student should remind the Field Supervisor to submit Form B before he or she leaves the agency. The final report, Form A, and Form B must all be received by Dr. Frank LoSchiavo before the end of finals week during the term for which credit is to be received.

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OFF-CAMPUS PROJECT**

Pre-approved Fieldwork Placements

The following fieldwork placements have been pre-approved. If you are interested in working at an agency that is not listed, consult Dr. Frank LoSchiavo or Dr. Mark Shatz.

Big Brothers Big Sisters

Position(s): Interview Assistant; Screening/Assessment Assistant

Court Appointed Special Advocate Program (located in Cambridge)

Position(s): Child Advocate

Genesis Healthcare System – Psychiatric Services

Position(s): Mental Health Technician; Psychiatric Aid

Genesis Healthcare System – Sleep Disorders Clinic

Position(s): Technician/Aid

Genesis Hospice and Palliative Care

Position(s): Hospice Volunteer

Muskingum Behavioral Health

Position(s): Prevention Assistant; Outpatient Counselor Assistant

Response Victim Assistance

Position(s): Sexual Abuse Advocate; Children's Group Counselor; Intake/Crisis Intervention

R.H.D.D

Position(s): Resident Assistant

Six County, Inc.

Position(s): Child/Adult Case Management; Crisis Stabilization; Aid to Psychologist

The Alfred S. Carr Center – Adult Day Care

Position(s): Geriatric Psychology Assistant; Assistant Working with Autistic Children

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OFF-CAMPUS PROJECT**

Permission Request

To: Dr. Frank M. LoSchiavo & Dr. Mark A. Shatz, Department of Psychology – OUZ

From: _____ Soc. Sec. No. _____

I hereby request permission to complete the following off-campus project for course credit in PSY 489: Fieldwork in Psychology. (Please provide a brief description of the proposed project or activity. Include a description of your expected duties and responsibilities.)

Start Date: _____ End Date: _____

Qtr. Hours credit expected: _____ in FQ WQ SpQ SuQ 20 _____

Total hours of work to complete: _____

Field Supervisor (or Employer): _____

Position of Field Supervisor: _____

Telephone of Field Supervisor: _____

Address of Field Supervisor: _____

PLEASE NOTE that throughout the quarter, fieldwork students are expected to email brief progress reports to their Faculty sponsor every two weeks. Upon completion of the project, fieldwork students must submit a 2 - 3 page typewritten report that describes the agency and the student's role within the agency. The final report and Form B must all be received by Dr. Frank LoSchiavo before the end of finals week during the term for which credit is to be received.

(Student's Signature)

Approved: _____
Dr. Frank M. LoSchiavo, Assistant Professor of Psychology Date

Approved: _____
Dr. Mark A. Shatz, Professor of Psychology Date

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Verification of Work Performed

To: Dr. Frank M. LoSchiavo & Dr. Mark A. Shatz, Department of Psychology – OUZ

From: Field Supervisor _____

Position _____

Address _____

This is to verify that _____ has completed work relevant to the study of psychology under my supervision between the following dates: _____ and _____.

Total hours of work completed: _____

Please describe the nature and quality of the student’s work. Please be sure to include a brief description of the student’s duties and responsibilities:

Additional Comments:

Field Supervisor’s Signature

Date

** Please complete this form and mail directly to Dr. Frank M. LoSchiavo, Department of Psychology, Ohio University – Zanesville, 1425 Newark Road, Zanesville, Ohio 43701.